

QUALIFICATIONS FOR BEING A BOARD MEMBER OF CSLCV

A Board Member of the Center for Spiritual Living, Capistrano Valley:

1. Values this center as a loving, spiritual center that encourages and supports all who come here in developing their spiritual awareness and treats that this is so.
2. Has completed at least one year of accredited SOM teachings (level 100 or 200) and applies them successfully in their life.
3. Agrees to experience service on the board as a tool for growth and enjoyment and attends scheduled board and congregational meetings.
4. Attends this center regularly (meaning at least 75% of the time) and actively interacts with the congregation.
5. Attends and supports the center socials and seminars and attends 50% of each.
6. Enthusiastically and visibly volunteers their time and talent to further the growth and consciousness of this center.
7. Demonstrates a prosperity consciousness and generously and graciously gives consistent, committed financial support to this center.
8. Supports the center's tithing practice and policy.
9. Supports the committed giving plan of the center.
10. Supports the minister and reflects that support to the congregation.
11. Has demonstrated and continues to demonstrate their ability to lead and work well on a team.
12. Has no major challenge in their personal life that would prevent them from focusing on Board responsibilities.
13. Accepts responsibility to act as a department leader.
14. Facilitates communication between center members and the Board.
15. Commits to working by consensus to reach decisions which includes the responsibility to communicate (ideas and feelings) and the responsibility to listen with an open mind.
16. Participates with other board members in choosing annual goals for the center and supports the achievement of these goals.
17. Agrees to respect the confidentiality of communications during the conduct of Board business.
18. Is a fully participating member of the center.

Note: Significant others, although ineligible for board participation, are in full support of the center and the board member's participation.

Center for Spiritual Living, Capistrano Valley
BOARD OF TRUSTEES JOB DESCRIPTIONS

PRESIDENT:

Lead and conduct the monthly board meeting and the yearly annual meeting.

Demonstrate leadership qualities in the center and hold the vision of the center very clear.

Feel comfortable speaking in front of people.

Be able to delegate and network in the center in order to have a feel for what is going on.

Available to communicate with the minister before each board meeting to write the agenda, and to keep in contact periodically during the month to keep current on center business.

To set the job of presidency as a priority and set aside time in order to correctly represent the congregation, the board, and the minister.

VICE PRESIDENT:

Act in the absence of the president.

Feel comfortable speaking in front of people.

SECRETARY:

Responsible for the distribution of the minutes in a timely fashion.

Write letters as dictated by the board.

TREASURER:

Review and present the monthly financial reports and the annual financial report to the congregation meeting.

Develop and work with the board and minister in terms of developing goals for the following year associated with both annual goals and the Giving Program.

Keep track of the liquid assets and investments. Track the stability of the institutions in which our monies reside.

ALL TRUSTEES:

Hold a space in consciousness for the minister's vision of the center and the Board's intentions in terms of the direction in which the center is heading.

Support in consciousness the financial goals set by the center.